



MINUTES OF THE GROWTH AND RETENTION COMMITTEE MEETING

TUESDAY, NOVEMBER 12, 2019

Minutes of the Growth and Retention Committee Meeting of the Niagara Catholic District School Board, held on Tuesday, November 12, 2019 at 5:30 p.m. in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 5:30 p.m. by John Crocco, Director of Education.

2. **Opening Prayer**

Opening Prayer were led by Trustee Moody.

3. **Roll Call**

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik	✓			
Frank Fera	✓			
Larry Huibers	✓			
Daniel Moody	✓			
Leanne Prince	✓			
Dino Sicoli	✓			
Paul Turner	✓			
Student Trustees				
Jade Bilodeau	✓			
Luca DiPietro	✓			

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

4. **Declaration of Conflict of Interest**

No Declaration of Conflict of Interest were declared with any items on the agenda.

5. **Nominations and Election of the Growth and Retention Committee Chair for 2019-2020**

Director Crocco called for nominations for the position of Chair of the Growth and Retention Committee for 2019-2020. Trustee Fera nominated Trustee Turner. Director Crocco asked Trustee Turner if he wished to stand for the position of Chair of the Growth and Retention Committee.

Trustee Turner accepted the nomination.

Following three calls for nominations there were no further nominations forthcoming. Trustee Turner was acclaimed to the position of Chair of the Growth and Retention Committee 2019-2020.

Moved by Trustee Burtnik

THAT Trustee Turner be elected to the position of Chair of the Growth and Retention Committee 2019-2020.

APPROVED

6. **Approval of the Agenda**

Moved by Trustee Prince

THAT the Niagara Catholic District School Board approve the Agenda of the Growth and Retention Committee Meeting of November 12, 2019, as presented.

CARRIED

7. **Committee Terms of Reference**

Background information was presented by Chair Turner for the information of the Growth and Retention Committee.

The Board discussed the mandate of the committee, the outcome and the process as it began its committee journey.

The Committee agreed on the following Terms of Reference for the Growth and Retention Committee 2019-2020.

- To review the enrolment realities and projections across the Board with a report brought back to the Board no later than September 2020.
- To make recommendations to the Board with respect to future growth and retention global strategies and priorities, Kindergarten to Graduation.
- That the committee will act in the best interest of publicly funded Catholic education.

8. **Committee Membership Recommendations**

The Committee discussed potential membership from the following groups;

- Trustees (2 or 3)

- Director of Education
- Facilities Services
- Student Support Services
- Alternative Programs – Stay-in-School Coordinator (2)
- Elementary Principal (Council)
- Secondary Principal (Council)
- Pastor (Diocese)
- Elementary Teacher
- Secondary Teacher
- OECTA (1)
- CUPE (1)
- Social Services Agency – RAFT/Pathstones
- Community Living
- Indigenous Community
- Home School student (Association)
- Retired Administrator/Trustee (Alliance)
- Parents (2) – NCPIC/SEAC Representatives (presentation to committees)
- Student Representatives – Elementary (2) and Secondary (2)

The Committee asked Chair Turner and Director Crocco to meet and forward letters to the various departments and associations to invite members to join the Growth and Retention Committee.

9. **Committee Meeting Schedule 2019-2020**

Chair Turner suggested the Committee meet January, March, May and June 2020. Dates will be confirmed by Chair Turner and Director Crocco.

10. **Adjournment**

Moved by Trustee Prince

THAT the November 12, 2019 Growth and Retention Committee Meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 6:14 p.m.